

**Minutes of the July 27, 2017 Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD 1363 Burnett Drive, Xenia, OH 45385

Call to order: Kim Snyder, Vice-Chair

Time: 7:05 p.m.

Board Members Present: Scott Harner Kim Snyder
 David Quallen Doug Anderson
 Doug Bailey

Staff Present:

Layne Garringer, NRCS District Conservationist Ken Middleton, Urban Specialist
 Lee Eltzroth, Education Specialist Brandon Corry, Ditch Maintenance
 Amanda McKay, District Administrator Warren McCarren, Rural Technician

Guests: Anita Lewis- Associate Board Member, Don Wolf- Associate Board Member, and Olivia Carros- NRCS Intern

Approval of minutes:

Kim Snyder moved to approve the minutes of the June 22, 2017 Board Meeting and the Annual Meeting 2016.

Motion made by Kim Snyder to accept the minutes as presented. Seconded by David Quallen. Motion carried unanimously.

Public Participation:

None

NRCS Update:

Layne reported that they are still obligating EQIP as Ohio has received some additional funds. They are still waiting to hear if the RCPP project will be invited to submit a full proposal. Terry Cosby will be rescheduling his field visit to our office sometime in the next couple of months. The NRCS Intern, Olivia's last day will be 8/4 but she will be coming back down for the cover crop field day. Layne will be attending many meetings in the upcoming month: an all DC meeting, mentor/protégé meeting, and a student meeting with Olivia. At the SSS, Terry Cosby mentioned that DC's will not be required to attend after hours board meetings, although it is encouraged. Layne assured the board he will continue to attend our meetings. Layne also mentioned there will be a fencing workshop in Preble 8/30 that most of the staff plans on attending.

Ag Update:

Warren gave an update on the construction projects. In the last month they have been inundated with an abundance of miscellaneous drainage and pond appointments. They continue to work on the Spracklen/DeWine tile group project and the Mangan open ditch project. They have been working with John Lafferty on CRP WW checks and attended a TDP training on concrete construction.

Ditch Maintenance Update:

Warren gave an update on the county ditch maintenance program. This past month Brandon has been mostly concentrating on mowing the county ditches in the program. Although, he has been

impeded by the weather. The amount of rain has slowed the process down. Brandon and Warren have also been busy making blow hole repairs on the Chitty tile.

Agricultural Pollution Abatement Update:

None.

Urban Update:

Ken updated the board on the urban activities. In the past month, Ken had spent some time in the subdivisions with his normal erosion control trouble spots and also like Warren and Brandon had many drainage calls. This past month he had 5 township lot reviews and 2 drainage reviews in New Jasper Township. The issues in the Landings of Sugarcreek, section 3 still continue.

Education Update:

Lee gave an update about the educational programs:

- 6/26 Wright Patterson Youth Programs
- 6/29 Recycling tour for Fairborn
- 6/30 Kehl Park- Enviroscape and Incredible Journey 15 kids
- 7/6, 7/11, 7/20- Bat Survey
- 7/11 Wright State Discovery Camp- WUMF
- 7/20 Jim Hoorman Cover Crop Breakfast
- 7/24 Central State meeting on Local Envirothon
- 7/26 Meeting with FFA teachers
- 9/28 Test your Well/Soil

Administrator Update:

Amanda reminded the board about our upcoming events. The cover crop workshop will be August 21st and we will need a lot of help advertising the event. David and Scott agreed to help with the soil pits and to answer questions during the round table discussing during the lunch portion of the event.

Correspondence:

- Thank you- 2017 Cedarville Envirothon Team

Old Business:

Annual Plan of Work

June 2017

Committee Reports

No additional reports

SSS

The meeting went well and was considered a success. The meeting sessions were informative and the tours were excellent.

Annual Meeting/Election

The meeting will take place this year at Caesar Creek Vineyard on August 15th and will be catered by McCoy's Catering. Amanda asked the board to let her know a head count for the meeting.

Cover Crop Workshop

The field day will be held at Beam Springs Farm and will occur on Monday, August 21st, 2017. Supervisors Quallen and Harner will help during the event and will be present that day for lunch.

New Business:

Employee Leave Balances as of July 21, 2017

Employee	No Sick Leave Annual/Comp. dollars only	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$3,792.76	135.30	256.59	67.63	0.0	\$18.690
Lee Eltzroth	\$2,788.44	118.20	279.61	26.88	0.0	\$19.220
Warren McCarren	\$1,931.97	70.34	976.65	2.40	0.0	\$26.560
Amanda Middleton	\$2,399.75	78.10	126.02	30.93	0.0	\$22.010
Ken Middleton	\$6,183.72	223.86	1349.41	29.26	0.0	\$24.430
	\$17,096.65	625.80	2988.28	157.10	0.00	

Motion was made by David Quallen to accept the Employee Leave Status Report. Seconded by Scott Harner. Motion carried unanimously.

Sponsor scholarship for Greene Co. FARM Forum (\$100)

In years past, we have helped sponsor the Greene Co. FARM Forum for \$100.

Motion was made by David Quallen to sponsor the Greene Co. FARM Forum for \$100. Seconded by Scott Harner. Motion carried unanimously

Financial Reports/Bills to be Paid

Fund	Balance Ending June 30, 2017	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$308,266.01	6	\$1,964.61
District	\$ 52,639.97	3	\$162
District CD- Matures 2/7/18 (API 0.35%)	\$ 19,000.00	N/A	N/A

- Security Checking Account Interest for June 2017 – \$.44
- Security CD Interest for June 2017- none
- June 2017 Special Fund Expenses including salaries and benefits \$33,367.44
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
- Extra: District Fund: \$12- Warren McCarren- Tire Repairs
- Extra: District Fund: \$178- The Printing Center- TYW/Soil Bookmarks
- Extra: Special Fund: \$136.32- Ditch Supplies- US Bank
- Extra: Special Fund: \$130.45- Legal Notice- Civitas Media

Motion was made by David Quallen to approve bills and seconded by Scott Harner. Motion carried unanimously.

Upcoming Meetings & Events:

7/25- Records Disposal
8/15- Annual Meeting
8/21- Cover Crop Field Day

Adjourn:

Motion made by Scott Harner to adjourn at 7:46 p.m. and seconded by David Quallen. Motion carried unanimously.

Kim Snyder, Vice-Chairman

David Quallen, Acting- Secretary

Amanda McKay, District Administrator
(Minutes)

GSWCD District Account								
For the Period June 1, 2017 through July 24, 2017								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	6/1/17			Beginning Balance			51,909.53
111100	District Checking	6/5/17	R10674	GENJ	TAG	313.00		
111100	District Checking	6/6/17	4373	CDJ	Greene County Environmental Se		313.00	
111100	District Checking	6/6/17	R10675	GENJ	Rain Barrel kits	52.00		
111100	District Checking	6/20/17	R10678,79	GENJ	TAG & Fish & Game	886.50		
111100	District Checking	6/21/17	4374	CDJ	Greene County Environmental Se		61.50	
111100	District Checking	6/22/17	4375	CDJ	Franklin SWCD		50.00	
111100	District Checking	6/22/17	4376	CDJ	Miami SWCD		65.00	
111100	District Checking	6/22/17	4377	CDJ	Junior Fairboard		32.00	
111100	District Checking	6/30/17	R10680	GENJ	Checking Interest	0.44		
111100	District Checking				Current Period Change	1,251.94	521.50	730.44
		6/30.17			Ending Balance			52,639.97
111100	District Checking	7/1/17			Beginning Balance			52,639.97
		7/24/17			Ending Balance			52,639.97
Reviewed by:		Date:						
Bradstreet & Associates								
Fiscal Agent								
District Administrator								

2017 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date	
Paid per Board Approval							
17-25	Greene Co Environmental Services	Monies Rec'd from Individual TAG Collections	\$ 313.00	4373	540902	6/6/17	Paid
17-26	Greene Co Environmental Services	Monies Rec'd from Individual TAG Collections	\$ 61.50	4374	540902	6/21/17	Paid
17-27	Franklin SWCD	Going with the Flow: Water Trips and More Workshop	\$ 50.00	4375	540701	6/22/17	Paid
17-28	Miami SWCD	Agriculture: It covers a lot of ground workshop	\$ 65.00	4376	540701	6/22/17	Paid
17-29	Greene Co Jr. Fairboard	2 Jr. Fair Awards	\$ 32.00	4377	540902	6/22/17	Paid
To Be Paid per Board Approval							
17-30	Caesars Creek Vineyard	Building Rental for Annual Meeting	\$ 50.00	4378	532801	7/27/17	To be Paid
17-31	Spectrum Analytic Inc.	Soil Tests from Mini Soils Grant	\$ 12.00	4379	540902	7/27/17	To be Paid
17-32	Greene Co. Farm Forum (Greene Gi	Greene Co Farm Forum Scholarship	\$ 100.00	4380	540902	7/27/17	To be Paid
	District CD held by Security Bank	Matures Feb 7, 2018 API 0.35%	\$19,000.00				
	Reviewed by:					Date:	
	Bradstreet & Associates						
	Fiscal Agent						
	District Administrator						

Special Fund 0015-0014								
For the Period from June 1, 2017 to June 30, 2017								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	6/1/17			Beginning Balance			330,118.45
110000	Special Fund Balance	6/1/17	860426	CDJ	Montg. Insurance		4,293.00	
110000	Special Fund Balance	6/6/17	R136952	GENJ	State	10,360.00		
110000	Special Fund Balance	6/7/17	860904	CDJ	Life Insurance LE 1513		19.25	
110000	Special Fund Balance	6/9/17		CDJ	Salaries LE 151		8,872.47	
110000	Special Fund Balance	6/16/17		CDJ	Public Emp. Retirement System		2,484.32	
110000	Special Fund Balance	6/17/17	860905	CDJ	Workers Compensation LE1512		235.83	
110000	Special Fund Balance	6/23/17		CDJ	Salaries LE 151		8,872.50	
110000	Special Fund Balance	6/23/17		CDJ	Medicare Matching LE 1513		233.96	
110000	Special Fund Balance	6/23/17	862332	CDJ	USBank Corporate Payment Syste		334.95	
110000	Special Fund Balance	6/23/17	862311	CDJ	Gr. Co. Services L 152		347.50	
110000	Special Fund Balance	6/23/17	862301	CDJ	Bradstreet & Associates		345.00	
110000	Special Fund Balance	6/23/17	862335	CDJ	Wright Way Lock & Store LE156		308.00	
110000	Special Fund Balance	6/23/17	862333	CDJ	Verizon Wireless LE155		57.28	
110000	Special Fund Balance	6/23/17	862332	CDJ	USBank Corporate Payment Syste		750.00	
110000	Special Fund Balance	6/27/17	R137301	GENJ	MOU work	1,155.00		
110000	Special Fund Balance	6/27/17		CDJ	Health Insurance LE 1513		6,038.45	
110000	Special Fund Balance	6/29/17	862639	CDJ	US Postal Service LE152		174.93	
110000	Special Fund Balance				Current Period Change	11,515.00	33,367.44	-21,852.44
		6/30/17			Ending Balance			308,266.01
Reviewed by:		Date:						
Bradstreet & Associates								
Fiscal Agent								
District Administrator								