

**FAMILY & CHILDREN FIRST COUNCIL
STEERING COMMITTEE MINUTES**

September 11, 2017

PRESENT:

BRENT LEWIS	FCF - Director
MELISSA HOWELL	GC Public Health
PAM HAMER	GC Public Health - HMG
AMY LEWIS	GC Juvenile Court
GRETA MAYER	MHRB
BETH RUBIN	GC JFS
DEBORAH MATHESON	FVPC
TOM OTTO	TCN Behavioral Health
DELANA ZAPATA FOR JOHN LaROCK	BODD
DEB CORDELL	FCF Fiscal Coordinator
KIM CERNEY	FCF – Admin Support

Ms. Matheson called the meeting to order at 9:01 a.m.

REVIEW/APPROVAL OF MINUTES FOR AUGUST 2017

The minutes from the August 2017 meeting were reviewed.

As there were no additions or corrections to note, a motion to accept the minutes as presented was made by Ms. Howell and seconded by Ms. Rubin. The motion passed without exception.

REVIEW AND APPROVAL OF THE AUGUST PROGRAM REPORTS

Mr. Lewis passed out a corrected Program Report as the wrong one was distributed by email. He also noted the Parenting class has begun with our new staff person Steven Gregory. These classes are being held in-house and there are 12 parents attending. We are also no longer offering babysitting services with these classes.

Amy Wissman, has completed all of her hours for the Prevention Specialist License and passed her test on September 1. However, she submitted her resignation on September 6, and her last day with the agency will be September 15. Melissa Baughn is currently working towards her licensure and is scheduled to attend the ethics training on September 11. We will be posting for a full-time prevention person.

Ms. Matheson asked for a motion to approve the August 2017 Program Report as presented. Ms. Hamer motioned to approve and Dr. Mayer seconded. The motion passed without exception.

REVIEW / APPROVAL OF FISCAL REPORTS

Ms. Cordell highlighted that we will finally be receiving our final payment of \$16,091 from FCSS. We also received some money from HMG for Centralized Coordination for a little over \$4,000. This is a very odd amount and we will have to look in to what it is for. HMG EI service is now going through BODD instead of ODH. We are doing monthly invoices with GC Public Health. We received our first invoice from them, submitted it and it was approved almost immediately but we haven't received any money yet. Now that the initial invoice is processing it seems fairly easy and we are hopeful that the process will be much smoother for everyone involved.

Ms. Cordell noted that the FCF budget is to be submitted to the County by September 19th which is much earlier than usual.

Mr. Lewis also mentioned that we are in the beginnings of our bi-annual audit. We have not yet had our entrance conference but a lot of preliminary work has been accomplished.

Ms. Matheson asked for a motion to approve the Fiscal Reports as presented. Ms. Rubin motioned to approve the Fiscal Reports as presented and Ms. Howell seconded. The motion passed without exception.

COMMITTEE/PROGRAM REPORTS

○ PARTNERS IN PREVENTION

Mr. Lewis added that Mr. Gregory has begun the Parenting classes. He has a lot of experience in leading classes of this type. He has been in contact with most of the community providers to begin classes with them.

Youth Move is still pressing forward.

Risky Business is set to hire a part-time person.

○ E3C UPDATE

The Daddy & Me Carnival is coming up on September 22nd from 5:30 to 8:30. Flyers were sent to all of our Full Council partners. Ms. Hamer is looking for volunteers. The E3C meeting in October is having Brigid's Path come to speak.

○ HMG Update

Since the new process began on August 1st we have received several phone calls from providers as well as parents. Ms. Cerney gives them the information they need to get the child in to the system. Ms. Hamer advised that if a parent calls to refer them to her as she can get them processed quicker than going through the website or the phone numbers given. Discussion ensued on the changes to the entire HMG processes.

"COLLECTIVE IMPACT" IN GREENE COUNTY

Mr. Lewis stated that he was opening up the conversation about this process in Greene County. He noted that Ms. Howell is also involved. The program involves addressing community problems collaboratively which is, he feels, something that is already being done by those around the table. However, it will provide more of a framework for that process as well as hopefully draw more community providers around table. They attended a meeting at United Way to meet with people in Montgomery County COAT (Community Overdose Action Team) who are already utilizing the process. There will be training provided and it looks like December is the earliest it can be offered as they have to bring someone in from out of state as there is no one locally that can present the training. This collective impact process will be utilized in addressing mental health and substance abuse needs through the Community Health Improvement Plan. As we get more information we will pass it along.

ROUND TABLE

- Magistrate Lewis announced the closing of the residential treatment centers, with a possible date of the end of June 2018. They are currently discussing what to do with the money they will be saving. She asked for input for that discussion.
- Ms. Rubin invited participants to their annual Trunk or Treat night coming up October 25th. She also advised that DJFS Children Services Division will soon be working on accreditation.
- Ms. Matheson announced their annual Candlelight Vigil coming up on October 2nd from 6:00 to 7:00 p.m. This year it is being held at Town Square at The Greene in Beavercreek. On October 17th they are partnering with Chipotle in Beavercreek for a fundraiser. 50% of proceeds will go to FVPC. This event is from 5:00 to 9:00 p.m. and everyone is invited.

OTHER ITEMS AT THE DISCRETION OF CHAIR/DIRECTOR

The next meeting is Monday, October 2nd at FCF in Xenia at 9:00 a.m.

There being no further business the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Approved:

Kim Cerney

Date: *October 2, 2017*

Kim Cerney
Administrative Support Technician
Greene County Family & Children First