



**GREENE COUNTY**  
**DEVELOPMENT**  
*COMMITTED TO GROWTH*

## Pre-Bid Meeting: Simon Kenton Bridges of Hope Sprinkler System Installation (TOPP)

Date: September 10, 2019 @ 10:00 AM

Location: Simon Kenton Bridges of Hope  
1087 West Second Street  
Xenia, OH 45385

Present: Sarah Mault, Community Development Coordinator  
Roger D. Butler, Engineer  
John Patterson, Bridges of Hope Board member  
Will Urschel, Bridges of Hope Board member  
Sean Brannen, SBIII Fire  
Scott Brannen, SBIII Fire  
Dan Owens, GJO Distributors & Contracting  
Bill Housmann, A1 Fire  
SEE ATTACHED SIGN-IN SHEET

### 1. Introduction

- a. Introduction and contact information reviewed
  - i. Sarah Mault, Greene County Department of Development: (937) 562-5350
  - ii. Marlene Labig, Simon Kenton Bridges of Hope: (937) 708-8286

### 2. Scope of Work

- a. Packets and updated prevailing wage document issued to all contractors for review
- b. Worksite accessible and available for review

### 3. Review of Bid Process

- a. Bids only accepted by individuals in attendance at pre-bid meeting
- b. Bids due to Greene County Department of Development (61 Greene Street, Xenia, OH 45385) by 10:00am on September 19, 2019
- c. Bids will be publicly opened at BOCC (35 Greene Street, Xenia, OH 45385) at 11:00am on September 19, 2019
- d. Bids should include bond, useful life statement, federal prevailing wage statement, and references

### 4. Questions

- a. Are there any plans available for review?

Contractor is responsible for providing specialized plans for permit purposes. Engineer will look for and send any available plans to Sarah Mault, and Sarah Mault will distribute said plans to all contractors in attendance at the pre-bid meeting a minimum of 72 hours prior to the bid due date
- b. Are replacement ceiling tiles included in the bid?

Incidental work involving ceiling tiles should be included in the bid if they are necessary to remove and/or replace.